



Dear Innkeeper:

Thank you for your interest in membership in the North Carolina Bed & Breakfast and Inns. We believe that professional affiliation with your state association is an important step in pursuing the success of your business. Membership in the North Carolina Bed and Breakfast and Inns Association will speak to the quality of your establishment to the many travelers looking for places to stay in North Carolina. The following information will help to clarify the application process.

Upon receipt of the completed Membership Application Form and a \$100 application fee (check or credit card), you will be contacted by the District Representative in your area or our Association Inspector to set a mutually agreed upon inspection date. Inns with full-service restaurants will also be assessed an additional fee of \$50. A copy of the NCBBI Inspection Criteria Form used during the process is also enclosed. Applicants must receive a score of 90% or higher to be considered for membership.

*According to our Bylaws, "NCBBI reserves the right to make a judgment of each member inn as to its quality of standards in cleanliness, safety and comfort for each guest. A fair assessment of grounds, structure and interior of each establishment will determine approval/disapproval for membership. Membership is then subject to approval by the Board of Directors at their next scheduled meeting or electronic vote whichever is sooner. Each Inn shall have the opportunity to appeal the review process if it is felt the procedure was unfair or inappropriate. If necessary, a grace period of ninety (90) days will be given the Inn for upgrading the establishment to meet North Carolina Bed & Breakfast and Inns requirement for membership."*

Upon approval, the owner will be notified of acceptance by the NCBBI President and invoiced for their annual dues of \$230, plus an assessment of \$20 per guest room. This entitles you to a listing on the NCBBI website as well as additional association sites, a listing in the next printing of the NCBBI **Travel Planner or other Association Promotional Material**, Periodic association Newsletters and E-blasts, a copy of the Member's Handbook and a display plaque recognizing you as an Inspected and Approved Member of NCBBI. In addition you may participate in networking referrals with similar quality inns, opportunities to leverage marketing dollars through collective marketing and promotions and discounts in other professional organizations. You will be represented at travel industry conference and in important legislative actions which impact our industry

Simply return the completed forms, required attachments and payment for inspection to the address below and we will get you started.

Should you have any questions, please feel free to contact me. We look forward to hearing from you.

Regards,

Gene Wyatt